

# How to Insert your Company Logo and Signature into Spark-e-log Test Reports

## For Spark-e-mate 493BTLi and iPhone Users:

Firstly you'll need to create your electronic signature by signing a piece of paper, scanning it, cropping it and saving it as a JPEG image (or other image format if you prefer). You could also simply take a picture of your signature with your iPhone. Your Company Logo can be any size in any common image format.

To upload your Company logo and a signature image to iCloud:

1. Make sure your Apple device is updated with the latest version of iOS and the Spark-e-mate logging App.
2. Make sure you are set up to use iCloud. In "Settings", choose "iCloud" then "iCloud Drive". Turn on the "iCloud Drive" option then scroll down and turn on iCloud for Sparkelog and any other Apps you want (eg. Safari). If you think you'll need to access iCloud away from your home or office wireless network, turn the "Use Mobile Data" option on, but be aware this could increase your phone bill due to excess data usage. The logging App only requires network access when you first import your logo and signature from iCloud - after that, the images are stored on your device and iCloud is not needed.
3. Using any browser on any platform (Windows, Mac, iOS, Android) connect to: <https://www.icloud.com>
4. Log into your iCloud account using your Apple ID and password.
5. Click on "iCloud Drive" which will then show you all the files and folders in your iCloud.
6. Use the icons at the top of the page to add a new folder or upload a file as needed. It's probably a good idea to make a folder called "sparkelog", then click on it to view its contents ("This folder is empty"). You can then drag-and-drop or click the Upload icon to add your logo and signature images to the folder.
7. Start the Sparkelog App then click on the gear icon to view the Settings screen. Press the "Select signature from iCloud" or "Select report logo from iCloud". Your iCloud files and folders will then be displayed; click on the "sparkelog" you created then select the appropriate image. The App will download the image to your device and a "Success" message will be displayed.

## TROUBLESHOOTING:

It is common to have to wait a while for any new files or folders you have added to your iCloud drive to appear within the Sparkelog App (or any App) due to sync issues between the iCloud service and your device.

If this happens try this trick:

Follow step 2 above then turn OFF the iCloud (a "Turning off" message will be displayed) then turn iCloud ON again. Wait a minute then start the Sparkelog App again and try to select a logo or signature again.